



Applicants with Foreign Transcripts

1. **Do not apply** to the SFSU CLS Internship Program until Laboratory Field Services (LFS) has reviewed your transcripts. This California agency will determine if you have met the prerequisite course requirements. If they do, you will receive a CLS trainee license. If they do not, you will receive a form letter listing the missing courses. When you have finished those courses, send the transcripts to LFS. You will then receive a CLS trainee license.

The LFS application link is: https://secure.cpshr.us/cltreg/cls_trainee_info.asp

Laboratory Field Services requires all non-U.S. transcripts must be evaluated by "Current Members" of the National Association of Credential Evaluation Services (NACES), and "Endorsed Members" of the Association of International Credential Evaluators, Inc. (AICE). This allows LFS to determine if your education is equivalent to a U.S. college or university education. The evaluation service will send an evaluation of your educational institution and academic courses directly to LFS.

- To obtain an application, instructions, and information, visit their websites at <http://www.naces.org/members.html> or <http://aice-eval.org/members/>.
- If you are an applicant whose education and training/experience is from a non-U.S. school, college, university, or clinical laboratory, please make sure that your name is printed in English on all your transcripts and supporting documents and that it matches your name on the application.

2. **You may apply** to the CLS Internship Program when you either have a CLS trainee license.

3. When applying to the program, include a copy of your CLS Trainee license. Also, include your evaluation and transcripts of your completed prerequisite courses if taken in the United States.

4. Apply to the SFSU Graduate Division at the same time you apply to the CLS program. The Graduate Division requires the following documents to apply to the university:

- a) Original foreign transcripts for all courses taken
- b) A TOEFL test that has been taken within the 2 years prior to application.

The minimum TOEFL (Test of English as a Foreign Language) score is 550 (or 213 for the computer-based test) for students whose native language is not English or as required by the SFSU Graduate Division.